



**Metropolitan Human Services District  
Board of Directors Meeting  
August 23, 2019  
12:30pm  
Algiers Behavioral Health Clinic  
3100 General DeGaulle Drive, New Orleans, LA 70014**

*MHSD fulfills its statutory role as the planning body for the behavioral health, addiction and intellectual/developmental disability services for the residents of Orleans, Plaquemines and St. Bernard Parishes by ensuring that eligible residents in these parishes have access to person centered and recovery focused supports designed to optimize their role in the community.*

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Minutes

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- I. Call to Order
  - Meeting was called to order at 12:37pm.
  - Steven Farber sworn in Leslie Prest as the Plaquemines Parish representative.
- II. Attendance
  - A quorum was present consisting of Dr. Joseph Kanter, Michael Pechon, Stanley S. Simeon, Dr. Ariel Lloyd, Dr. Cathy Lazarus, Charlotte Parent, Leslie Prest, Dr. Sarintha Stricklin and Sylvie Tran. Absent from the meeting was Gary Mendoza, Sarah Schirmer, MPA, and Sarintha Stricklin. Other individuals in attendance were: MHSD – Rochelle Head-Dunham, MD, FAPA; Steven Farber, JD; Traci Brown; Sharon Barnett-Starks and Kimberly Bourque.
- III. Approval of the June 28, 2019 Minutes
  - A motion to accept the minutes made by Michael Pechon, the motion was 2<sup>nd</sup> by Dr. Joseph Kanter, all in favor. A motion was made to move item 5 on the agenda to item 2. The motion was made by Michael Pechon, 2<sup>nd</sup> by Charlotte Parent, all in favor.
- IV. Decision Information
  - Officer Elections
    - i. Dr. Sarintha Stricklin turned over the discussion to Charlotte Parent who was a member of the committee on nominating board officers. Charlotte advised that Mike Miller and herself reached out to Gary Mendoza, to remain as chair of the board, he agreed. They also reach out to Michael Pechon to be the Vice-Chair, he agreed, and Dr. Ariel Lloyd to be the secretary, who also agreed. Charlotte Parent sent out a communication to the board members to see if anyone else was interested and received no response. Charlotte Parent made a motion to nominate Gary Mendoza, Chair; Michael Pechon, Vice-Chair; and Dr. Ariel Lloyd, Secretary. The motion was 2<sup>nd</sup> by Dr. Joseph Kanter.
  - Budget Approval
    - i. Traci Brown reviewed the new budget with the board members. Dr. Ariel Lloyd asked what STR was, State Targeted Response. The funding ended, and we are

showing a carryover of the funds. Motion to accept the budget made by Michael Pechon, 2<sup>nd</sup> by Dr. Joseph Kanter, all in favor.

- LA Audit Compliance Questionnaire Document
  - i. Charlotte Parent made a motion to accept and sign the Audit Compliance Questionnaire Document, 2<sup>nd</sup> by Dr. Joseph Kanter, all in favor.

V. Monitoring Reports

- Monthly Dashboard
  - i. Dr. Dunham explained and highlighted some of the items on the Year End Dashboard to the board members. Dr. Joseph Kanter asked about lab work for persons served who are required to get blood work done. Dr. Dunham advised that those persons served are sent out to get their blood work done.
- Fiscal Report
  - i. Traci Brown reviewed the monthly fiscal report with the board members. She advised them that we would be going through our yearly audit.
- July Report
  - i. Risk Management Audit
    - 1. Dr. Dunham spoke to the Risk Management Audit. There were a few items that needed to be address, MHSD is currently working on those findings or have completed.
  - ii. 4<sup>th</sup> Quarter Ends Report
    - 1. Dr. Dunham reviewed the Ends Report with the board members. Dr. Dunham explained how the aftercare program works at MHSD.
- August Reports
  - i. Annual Inspection of Architectural Plans, Physical Space and Intake Procedure to Confirm Compliance with Best Practices
    - 1. Dr. Dunham requested any questions about the report. There were no questions. Dr. Dunham also reviewed some feedback we received from Dr. Marsha Broussard.
  - ii. Report on Communication with Executive Director
    - 1. Dr. Dunham requested any questions about the report. There were no questions.
  - iii. Report Contract & Commitments over \$300k, RFPs and Contract Review Process
    - 1. Dr. Dunham requested any questions about the report. There were no questions. Dr. Dunham also reviewed some feedback we received from Dr. Marsha Broussard.
  - iv. Report on Incident
    - 1. Dr. Dunham reviewed the incident with the board.

VI. Consent Agenda

VII. Self-evaluation

VIII. Adjourn

- Motion to adjourn was made by Dr. Cathy Lazarus and 2<sup>nd</sup> by Michael Pechon, all in favor. The meeting was adjourned at 2:00pm.