



**Metropolitan Human Services District  
Board of Directors Meeting  
October 26, 2018  
12:30pm  
Algiers Behavioral Health Clinic  
3100 General DeGaulle Drive, New Orleans, LA 70014**

*MHSD fulfills its statutory role as the planning body for the behavioral health, addiction and intellectual/developmental disability services for the residents of Orleans, Plaquemines and St. Bernard Parishes by ensuring that eligible residents in these parishes have access to person centered and recovery focused supports designed to optimize their role in the community.*

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## Minutes

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- I. Call to Order
  - Meeting was called to order by Chair Gary Mendoza at 12:37pm and it was determined there was a quorum present.
  - Swearing in of Ariel Lloyd
    - Gary Mendoza introduced Ariel Lloyd to the board, and had Steven J. Farber swear her in. Gary Mendoza had everyone give a brief introduction to Ariel Lloyd.
  
- II. Attendance
  - Roll was taken by Chair Gary Mendoza, and it was determined that a quorum was present. Board members in attendance were, Joseph Kanter, MD, MPH; Marsha Broussard, MPH; Gary Mendoza; Charlotte Parent; Sylvie Tran; Mike Miller; Michael Pechon; Cathy Lazarus, and Sarah Schirmer. Absent from the meeting was Stanley Simeon and Sarintha Stricklin, Ph.D. Other individuals in attendance were: MHSD – Rochelle Head-Dunham, MD, FAPA; Steven Farber, JD; Traci Brown and Kimberly Bourque. From public: Julie Olsen.
  
- III. Approval of the September 28, 2018 Minutes
  - Gary asked the board if they had any comments or revision. The members had none, Motion to approve the minutes by Sylvie Tran, 2<sup>nd</sup> by Charlotte Parent, all in favor.
  
- IV. Monitoring Reports
  - a. Fiscal Report
    - Gary Mendoza informed the board that they had a finance committee meeting prior to the Board Meeting today. The committee reviewed the fiscal reports to date, there are some adjustment that need to be made to the budget based upon the raises and employee benefits and a few grant

items. They are not completely finalized yet, we expect to bring the completed revised budget to the next meeting for review.

- Motion to defer voting on the budget by Charlotte Parent, 2<sup>nd</sup> by Michael Pechon, all in favor.
- b. September Dashboard
  - The board of director's discussed the September Dashboard. Dr. Dunham informed the board that we will be having a Strategic Planning meeting on November 5<sup>th</sup> to update MHSD's Strategic Plan.
- c. Annual Report on Media Report
  - The board reviewed the annual meeting. Charlotte Parent asked what do we consider annual, Kimberly Bourque advised that this was based upon a fiscal year. Dr. Dunham explained to the board what we are planning in the new year.
- d. 1<sup>st</sup> Quarter Ends Policy Report
  - The board reviewed the Ends Policy Report for the 1<sup>st</sup> quarter. Dr. Dunham & Dr. Williams answered questions regarding the report.
- e. Motion to Accept the Monitoring Report by Dr. Cathy Lazarus; 2<sup>nd</sup> by Mike Miller, all in favor.

V. Decision Information

- Medical Director Evaluation
  - After an exhaustive process, the evaluation committee has decided that the board is really only equipped to evaluate the Executive Director position, and not the Medical Director. The committee suggest that they removed the questions, regarding the Executive Director position and anything that was not tied to the ends. Dr. Dunham explained that Dr. Williams had a few comments regarding the evaluation and how it's graded. Dr. Williams suggested that the way the rating is done needs to be adjusted. This suggestion will remove any subjectivity.
  - Motion to approved the evaluation as written, but scoring changed to met/not met as recommended by Dr. Williams by Charlotte Parent, 2<sup>nd</sup> by Michael Pechon, all in favor.
- Building Construction
  - The Board reviewed the proposal for adding onto the St. Bernard Parish. The project cost about \$1,394,352.00. There is nothing for the board to vote on at this time, the board will defer voting.

VI. Consent Agenda

VII. Self-evaluation

VIII. Adjourn

Motion to adjourn by Charlotte Parent, 2<sup>nd</sup> by Mike Miller, all in favor.