

**METROPOLITAN HUMAN SERVICES DISTRICT**  
**BOARD OF DIRECTORS MEETING**  
**April 28, 2017**  
**MINUTES**

A meeting of the Board of Directors of Metropolitan Human Services District was held on Friday April 28, 2017 at the District Office, located at 3100 General DeGaulle Drive, New Orleans, La. 70114. The meeting was called to order at 12:37 pm. Roll was taken and it was determined that a quorum was present.

Board members in attendance were Dr. Cathy Lazarus, Charlotte Parent, Michael Pechon, Sarintha Stricklin, Sylvie Tran, and Marsha Broussard, MPH, D.Ph. Co-Chair, Sylvie Tran was the ranking member or the Board and ran the meeting. Members that were absent were Dr. Joseph Kantor, Dr. Joe Constans, and Gary Mendoza.

Other individuals present were: MHSD, Rochelle Head-Dunham, MD Executive Director/Medical Director, Steven J. Farber, Deputy Director of Administration/General Counsel, Traci Brown, Chief Financial Officer, David Timoll, Chief Operating Officer, Paulanner Mack, Director of Operations, Amanda Kay Henderson, Executive Staff Attorney, Sedera Montgomery, RN Coordinator and Kimberly Bourque Executive Assistant to Dr. Dunham. Plaquemines Care: Julie Olsen and Lonnie Granier, Policy and Advocacy Specialist, Odyssey House Louisiana, Inc.

**Call to Order by Board Co-Chair Sylvie Tran.**

**Motion to approve the March 31, 2017 Meeting Minutes.**

Motion made by Michael Pechon; Motion 2<sup>nd</sup> by Charlotte Parent. All members present voted to approve minutes.

**Chair Report**

- MHSD Director of Administration/General Counsel, Steven Farber, explained to the Board that in accordance with Board Policy, it was time for the Board to pick new officers for the next fiscal year. The Board agreed to a Nominating Committee in accordance with policy. The Nominating Committee appointed will be Dr. Cathy Lazarus, Charlotte Parent and Sylvie Tran. They will present the proposed nominees for the positions of Chair, Vice-Chair and Secretary, at the May 19, 2017, Board meeting. The board will vote on the proposed nominees or may reject the nominee and submit new nominee at that time.

**Executive Director's Report**

- a. Introduction of New Staff
  - No new staff.
- b. Update on MHSD Activities
  - Dr. Dunham talked about the clinical KPI's (Key Performance Indicators) that MHSD is working to implement in June. Dr. Dunham will meet with Physicians next week to plan their KPI's. Dr. Dunham spoke about the standing prescription for Naloxone for opioid overdose and explained the importance of Naloxone use in the community. **Naloxone** blocks or reverses the effects of opioid medication, including extreme drowsiness, slowed breathing, or loss of consciousness. MHSD is working towards other CARF accreditations. MHSD applied for accreditations for MHSD's Intellectual/Developmental Disability Division & the Children/Youth Division. Dr. Dunham explained that MHSD has implemented a walk-in model at all MHSD clinics. This will help accommodate persons served in the community who do not maintain regular schedules and opens the ability to attract more persons in the community to services. Dr. Dunham reviewed the MHSD's employee team building activity "MHSD Connect". The reviews by the MHSD employees were outstanding. MHSD plans to make this activity an annual event. Dr. Dunham explained MHSD's current media push to promote the federal grant for Opioid Use Treatment, and the need to make MHSD a "household name" in the region for expertise in the areas of behavioral health, addiction services and intellectual/developmental disabilities. She informed the Board of recent staff changes at MHSD and explained to the board about MHSD's training division.

- c. Fiscal
  - MHSD CFO Traci Brown explained that MHSD has had very little change. MHSD had a \$50,000 attrition cut by the legislature. MHSD was called to Baton Rouge to review the budget with LDH. MHSD is expecting cuts next fiscal year. Dr. Dunham explained MHSD is preparing strategy with the impending cuts.
- d. Quality Control Data Analysis
  - Dr. Dunham & Dr. Williams explained the MHSD Data reports and how the data is collected. Board members asked about why certain ethnic groups have lower percentage in the data. Dr. Dunham explain some needs that need to be filled in order to serve those populations. By next meeting, the board requested to see a communicative report (yearly).
- e. Legislative Report
  - MHSD Deputy Director of Administration/General Counsel, Steven Farber, spoke about proposed bill in the Louisiana Legislature, SB58 and the possible implications it could have for the MHSD board. Mr. Farber and the board members charted out the current make-up of the MHSD's board and the potential make-up of the Board under the implementation of SB58. Please see the attached chart Labeled Exhibit A.
- f. I/DD 3<sup>rd</sup> Quarter Statistical Report
  - Deferred this Agenda item to the May meeting.
- g. Approval of Contracts over \$300,000 for FY17-18
  - All Contracts were approved. Motion by Dr. Lazarus; Second by Michael. All present approved by vote. No vote against the attached contracts.

Contract	Contract Type	Description
ACER - IOP	AD/LBHP-IOP	AMBULATORY DETOXIFICATION AND INTENSIVE OUTPATIENT PROGRAM SERVICES- adults uninsured
Addiction Recovery Resources (ARR) - IOP	AD/LBHP-IOP	Intensive outpatient services- adults
Bridge House - Men	AD/LBHP-	residential treatment - addiction men uninsured
Bridge House - Women	AD/LBHP	residential treatment - addiction female uninsured
Odyssey House - IOP and Housing	AD/LBHP-IOP	Intensive outpatient services housing - addiction - adults-uninsured/homeless
UNITY - Conintue of Care (formly Shelter Plus Care)	MH	Continue of Care (COC) pass through grant funds for Unity of GNO

- h. Risk Management Report
  - Deferred this Agenda item to the May meeting.

**Parish Updates**

- No parish updates.

**Public Comment**

- Lonnie with Odyssey House mentioned that Odyssey Housed helped with a legislative bill that was presented on the house floor pertaining to needle exchange in Louisiana. This bill will help decrease the spread of HIV and other transferred viruses. It has be successful in other metropolitan areas to reduce the HIV rates.

**Date of Next Meeting**

- Board members discussed the next board meeting being on May 26ths, many members were unable to make that date due to the Memorial Day Holiday. Board agreed by unanimous vote to hold the next board meeting on May 19, 2017 at 11:00am.

**Adjournment**

Sylvie motion for adjournment; Seconded by Marsha Broussard. All voted in favor of adjournment.

**SB58 Metropolitan Human Services District Board Requirements**

13 Board Members; 7 Professional, 3 Advocates (with history and Active), 3 Consumers

<p><b><u>Orleans:</u></b>                  9 Board Members                  7 professionals                  1 Consumer                  1 Advocates</p>	<p><b><u>Plaquemines:</u></b>                  2 Board Members                  1 Consumer                  1 Advocate</p>	<p><b><u>St. Bernard:</u></b>                  2 Board Members                  1 Consumer                  1 Advocate</p>
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**MHSD Board Breakdown according to SB58**

<b><u>Orleans:</u></b>		<b><u>Plaquemines:</u></b>		<b><u>St. Bernard:</u></b>	
<b>Board Member:</b>	<b>Type</b>	<b>Board Member:</b>	<b>Type:</b>	<b>Board Member:</b>	<b>Type:</b>
Dr. Lazarus	Professional & Consumer	Sarintha	All 3	Mike	Advocate
Charlotte	Professional				
Dr. Broussard	Professional				
Sylvie	Advocate & Consumer				
Dr. Kanter	Professional				
Gary	?				